

**WBLRA EMERGENCY BOARD OF DIRECTORS MEETING VIA CONFERENCE CALL ADDRESSING THE CORONA VIRUS AND EXECUTIVE ORDER BY GOVERNOR WHITMER**

**Date: March 23, 2020@ 5:05**

**Present: Sharon Bridges, Dick Hassberger, Jeff Simons, Dawn Holzer, Richard Allen**

**Absent: Kevin Dombrowski and Fred Witchell**

- 1) Reviewed the Executive order**
- 2) Association Attorney opinion: WBLRA can stay operating with closed doors**
- 3) Maintenance Staff and Secretary/Treasurer determined to be “essential” employees per guidelines**
- 4) Essential Employees will address any health concerns or symptoms that develop and will stay home.**
- 5) New form that designates the “essential” employees and “essential” work orders will be drafted and signed by each employee that is working.**
- 6) New form will be drafted for outside vendors performing services for WBLRA that will address any symptoms of health concerns and be signed to perform the designated work.**

**Conference call for Discussion Only**

**No motions were made, proceeding as directed above**

**Adjourned: 6:00 PM**